

**CROSS CREEK METROPOLITAN DISTRICT
MINUTES
BOARD MEETING**

Thursday, April 15, 2020 12:00pm

A meeting of the Board of Directors of the Cross Creek Metropolitan District was held April 15th, 2020. Board members met virtually using Zoom.us. The meeting was convened at 12:04 pm.

Board members present: Greg Hanus, Pat Skinner, Kim Hittle, Gerry Martinez
Also present: Elise Bergsten, Pete Susemihl

Legal Report – Pete Susemihl - none

Consent Calendar (see packet)

- March 2021 meeting minutes
- Bill Payments as shown below:

Date	Num	Name	Memo	Amount
April 2021 Bill-Pay		General Fund		
04/10/2021	autopay	City of Fountain Utilities	8201 Fountain Mesa Rd	51.23
04/10/2021	autopay	City of Fountain Utilities	8098 Hurley	51.23
04/10/2021	autopay	City of Fountain Utilities	7205 Village Meadows Dr	51.23
04/10/2021	autopay	City of Fountain Utilities	7405 Village Meadows Dr	51.23
04/10/2021	autopay	City of Fountain Utilities	Glenburn/Park B2	51.23
04/10/2021	autopay	City of Fountain Utilities	Brook Valley/B1	51.23
04/10/2021	autopay	City of Fountain Utilities	8107 Parkglen Dr	452.24
04/10/2021	autopay	City of Fountain Utilities	8115 Parkglen-electric	391.05
04/15/2021	eftps	IRS	941 payment	61.20
04/15/2021	3586	Greg Hanus	March	92.35
04/15/2021	3587	Patrick Skinner	March	92.35
04/15/2021	3588	Kim Hittle	March	92.35
04/15/2021	3589	Gerry Martinez	March	92.35
04/15/2021		Balanced Management Services		5,389.75
04/15/2021	reimbursement	Balanced Management Services	Little Free Libraries	904.26
04/15/2021		Land Management, LLC	CCMD0321	5,397.50
04/15/2021		Land Management, LLC	CCRP0321	5,463.50
04/15/2021		Salazar Technical Services	313	150.00
04/15/2021		Summit Supply	83437	6,430.85
04/15/2021		Susemihl, McDermott & Downie, P	33326	638.75
				25,955.88
		Capital Fund		
04/15/2021		Plant Engineering	13860	325.00
03/19/2021		Applegate Group	51357	431.25
				756.25
				26,712.13

- Financial Reports

A motion to approve the April Consent Calendar was made by Kim Hittle, seconded by Pat Skinner and approved unanimously.

Two additional late invoices for BMX improvements were presented for payment:
 Seal Coat Specialties \$2,154 asphalt to repair starting hill and turn 2
 UI Engineering \$2,069 for SealTac

A motion to approve the two additional invoices was made by Kim Hittle, seconded by Pat Skinner and approved unanimously.

Manager Report/Discussion

- Greg has a potential new board member to bring forward, Theresa, who lives in the townhomes.
- Should we change the name of the park to Cross Creek Park or Cross Creek Community Park? “Regional” Park is a bit of a stretch since all other regional parks in the county are El Paso County Parks, and since funding is from this community.

Members were in consensus to change the name to Cross Creek Park.

- Pocket park possible bird names: Hummingbird, Spotted Owl, Quail, Blue Jay, Mockingbird, Meadowlark. Can make a decision at the next meeting.
- Parking lot lights are still not working correctly.
- A Hale Reservoir meeting with Fountain will take place next week. Steve Smith is working on updating the basic Hale cost estimate.
- Augmentation – asked Steve Smith to give us a cost estimate for that work. This is for future augmentation needs for enlarged Hale and non-potable irrigation use. \$7,820. This includes initial work on gages and measuring in-flows and out-flows of Hale Reservoir.

A motion to approve the Applegate Scope of Work for Augmentation needs was made by Greg Hanus, seconded by Gerry Martinez, and approved unanimously.

- Made a site visit specific to looking at the culverts and stormwater infrastructure.
- Fountain won’t give us guidance regarding stormwater and drainage – they’ve guided us back to the El Paso County Drainage Criteria Manual.
- Regarding the Applegate scope for Hydrologic Modeling & Drainage Plan Update: We have spent \$19,185 of a contracted amount of \$43,930. We’ve been paying these bills from the Capital Project fund, but could decide to spend Hale Reservoir fund dollars for these costs at any time.
- **Project Prioritization** - Directors discussed possible projects and supported the following improvements:

○ Little Free Libraries x 2 (received)	\$ 904
○ Trash Cans x 10 (ordered-doesn’t inc. install)	\$ 6,431
○ BMX-Soiltac	\$ 2,069
○ BMX-Asphalt ~ (splitting \$4,308) -also fixed start line	\$ 2,154
○ Kiosk Sign (we paid deposit of \$1,750) (doesn’t inc. install)	\$ 5,875
○ BMX – remaining asphalt?	\$ 7,270

Directors were in consensus to approve financial assistance to CCBMX in order to asphalt the last two turns of the track in the amount of \$7,270.

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| ○ Security Cameras (\$2500 + install) | \$ 5,000 |
| ○ Doggie doo station x 2 | |
| ○ Internet to Building? Comcast/Centurylink are a NO. (Hughes, Viasat) | |
| ○ Picnic Tables in pocket parks (~\$800 each, w/o shipping, install) | \$ 1,600 |

Directors were in consensus to install two picnic tables in pocket parks in 2021.

- Signage-Rules & Regs, Speed Limit, Authorized Vehicles (critical nesting habitat?)

- Sign off Silverglen, no vehicles.
- Benches in CC Park (soccer field, pavilion) (log benches?)
- Steps down hill from Cross Creek Avenue – cost estimate
- Curb/Gutter at CC Park – cost estimate
- Landscaping around pavilion, in parking lot island – cost estimate
- Grass west of restrooms? - cost estimate
- Tree Plan – Tree care services: Hardings Nursery, SavaTree
- Bentwater PP – least developed
- Speed Bumps? research
- Fencing/gates?
- Security firm to close the park?
- **Hale Projects – Costing**
 - Augmentation plan for new water uses \$ 7,820
 - Drainage Master Plan Update (remaining) \$ 24,745
 - Site Plan – where can Hale dirt go?
 - Park Plan – will include Hale, wetlands restoration, landscape restoration, loop trail, pedestrian bridges, signage, benches, bird blinds, ?.

Old Business

None

New business

None

The meeting was adjourned at 1:07 pm.

Respectfully submitted by



Elise Bergsten, District Manager