

**CROSS CREEK METROPOLITAN DISTRICT
MINUTES
BOARD MEETING**

Thursday, July 16, 2020 12:00pm

A meeting of the Board of Directors of the Cross Creek Metropolitan District was held July 16th, 2020. Board members met virtually using Zoom.us.

Board members present: Greg Hanus, Gerry Martinez, Pat Skinner, David Hamilton, Kim Hittle
Also present: Elise Bergsten, Pete Susemihl, Mitchell Plant

The meeting was convened at 12:01 pm.

Parking Lot Lighting Project – moved to the beginning of the meeting.

- Mitchell Plant presented electrical plans to directors for discussion. Directors and manager asked questions and gave feedback. One light (over the drainageway crossing) will be removed.
- The cost estimate for the project is \$174,704.
- Mitch will finalize plans for the RFP. Pete will provide a template for the RFP to be published in a local newspaper.
- July 21 Issue the RFP. Mitch will email it to three preferred vendors.
- August 3 Proposals will be due.
- August 10-15 Decision will be made.

Consent Calendar (see packet)

- June 2020 meeting minutes
- Bill Payments totaling \$34,324.98 – General Fund, \$5,206.00 – Capital Fund

Date	Num	Name	Memo	Amount
July 2020 Bill-Pay				
07/10/2020	10003916-01	City of Fountain Utilities	8107 Parkglen Dr	11,269.27
07/10/2020	10004002-01	City of Fountain Utilities	8115 Parkglen Dr	132.09
07/10/2020	01120000-01	City of Fountain Utilities	8201 Ftn Mesa Rd	2,403.58
07/10/2020	10001292-01	City of Fountain Utilities	8098 Hurley	997.11
07/10/2020	10001293-01	City of Fountain Utilities	7205 Village Meadows Dr	942.85
07/10/2020	10001482-01	City of Fountain Utilities	7405 Village Meadows Dr	538.48
07/10/2020	10002216-01	City of Fountain Utilities	Glenburn/Park B2	1,225.50
07/10/2020	10002217-01	City of Fountain Utilities	Brook Valley/B1	839.69
07/15/2020	June	Greg Hanus	meeting stipend	92.35
07/15/2020	June	Gerry Martinez	meeting stipend	92.35
07/15/2020	June	Patrick Skinner	meeting stipend	92.35
07/15/2020	June	David Hamilton	meeting stipend	92.35
07/15/2020	June	Kim Hittle	meeting stipend	92.35
07/15/2020	eftps	IRS	941 payment	76.50
07/15/2020	20-184	Balanced Management Services, Inc.	July	5,133.16
07/15/2020	123	David Rudin	June	75.00
07/15/2020	CCMD-0620	Land Management, LLC	will invoice june extras next mont	5,000.00
07/15/2020	CCRP-0620	Land Management, LLC	will invoice june extras next mont	4,500.00
07/15/2020	32717	Susemihl, McDermott & Downie, P.C.	June	730.00
				34,324.98
Capital Fund				
07/15/2020		Colorado Rock-n-Logs, Inc.	Deposit	1,750.00
07/15/2020	13444	Plant Engineering	Lighting Engineering services	3,456.00
				5,206.00

- Financial Reports

A motion to approve the July Consent Calendar was made by Greg Hanus, seconded by David Hamilton and approved unanimously.

Legal Report – Pete Susemihl

Manager Report – Project Discussion (see packet)

- **Signage**
Elise has researched signage and is moving ahead with ordering signage that will clarify park rules and allow Fountain PD to better enforce local laws and park rules.
- **Kiosk Sign at Entrance**
Working with Melanie Estrada regarding the permitting of the kiosk sign. Waiting to hear back from her.
- **Fountain Mesa Blvd Conservation Project**
 - Maintenance Agreement – went over the maintenance agreement for Fountain Mesa Blvd.

A motion to approve the Maintenance Agreement was made by Pat Skinner, seconded by Greg Hanus, and approved unanimously.

- Discussed the landscape maintenance plan with directors.

A motion to approve the revised Landscape Plan for Fountain Mesa Blvd was made by Greg Hanus, seconded by Kim Miller, and approved unanimously

- Discussed whether to construct the landscape plan this year yet or to wait until next year. **Directors were in consensus to wait until next spring.**
- Next steps: BLM permit request, EPC Urban Park Grant application.
- **2019 Audit**
 - Haynie and Company are wrapping up the audit and a board signature will be needed.
- **Banking**
Changes were made as agreed upon at the last meeting.
 1. Transferred funds from Regional Park Capital account (\$36,253.84) to the Capital Project Fund. The Regional Park Capital account will be closed.
 2. Treasury Management Agreements were signed which give Pat Skinner and Elise Bergsten the ability to view accounts online and make funds transfers between CCMD accounts online.
 3. Opened a new General Fund Money Market account. We will keep the bulk of the General Funds in the new MM account where they can earn interest, and transfer into the Operating Checking account as needed for bill-pay. Transferred \$400,000 from General Fund checking to the MM account in early July.

- **CCMD Relationship with Fountain Police and Fire**
 - Apr 24th Emailed Chief Heberer after David Hamilton called the PD and was told they didn't have jurisdiction over the park.
 - Apr 27th Chief Heberer answered my email and assigned LT Matt Racine as a point of contact. They would like to have input as to lighting and signage. Waiting for LT Racine to contact me.
 - Apr 29th LT Racine called and we spoke about park safety and jurisdiction. The PD's stance is that laws can be enforced within park boundaries, but park rules cannot be enforced. He will work on a way around the issue of dirt bikes and ATVs riding in the park, which is against park rules and should be able to be considered trespassing. I followed up the phone call with an email reiterating the points made and the help that we need.
 - May 8th David reported dirt bikes at the park. I called Fountain PD and emailed Lt Racine. He has not responded. I asked him for help with sign design to discourage illegal uses and improve the ability of the PD to respond. I notified Fountain PD that I am willing to press charges for trespassing.
 - May 21st David reported shots fired at the park again last night. I have not heard back from Lt Racine. Left him a voicemail this morning.
 - May 27th Emailed Lt Racine and asked for another meeting.
 - June 22nd Lt Racine emailed back with language to be used on signage.

- **Applegate: Hydrologic Modeling & Drainage Plan Update**
 - Task 1: Hydrologic Modeling
 - Steve has received a base model from Kiowa Engineering and has finished the conversion from HEC1 to HEC-HMS (new type of modeling required).
 - Steve and I are still trying to determine whether CCMD should be responsible for preparing a new Master Development Drainage Plan. We need it, but we're not the developers, and the developers of the more recent construction were not required to update the MDDP, so why should the district be required to do so? Working with Fountain and with the State Engineer's Office on this.
 - Task 2: Drainage and Erosion Control Plans
 - Task 3: Inflow Design Flood & Spillway Check
 - Steve met with John Hunyadi from State Engineer's Office to verify their requirements. They require analysis of a flood that might overtop the dam, a new task that is not in Applegate's scope. Steve completed Task 1 with \$2,000 to spare. He will use those funds, plus I approved an additional \$1500 to complete this new task.
 - July 10: Received definitive guidance from City of Fountain regarding what they will need from us, which is a Final Drainage Report specific to our project, using the 2013 MDDP as a basis.
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- **Mesa Ridge Negotiations**
 - 6/4: Emailed MRMD our negotiation points, along with history and needs.

- Pete emailed Russ Dykstra, who emailed back that Carrie Bartow and I should talk next.
- 7/1: Re-sent negotiation points and asked for a meeting with Carrie.
- 7/16: Re-sent request to meet to Carrie Bartow.

Old Business

None

New business

David Hamilton introduced the idea of hosting a 4th of July celebration. Fireworks, community event. Directors discussed the idea and gave some leads as to organizations and people that might be helpful. David will continue to investigate this idea.

The meeting was adjourned at 1:22 pm.

Respectfully submitted by

A handwritten signature in blue ink that reads "Elise M. Bergsten". The signature is written in a cursive, flowing style.

Elise Bergsten, District Manager