

**CROSS CREEK METROPOLITAN DISTRICT  
MINUTES  
BOARD MEETING**

Thursday, May 21, 2020 12:00pm

A meeting of the Board of Directors of the Cross Creek Metropolitan District was held May 21<sup>st</sup>, 2020. Board members met virtually using Zoom.us.

Board members present: Pat Skinner, Gerry Martinez, Greg Hanus, Kim Hittle

Excused: David Hamilton

Also present: Elise Bergsten, Pete Susemihl

The meeting was convened at 12:03 pm.

**Consent Calendar (see packet)**

- April 2020 meeting minutes
- Bill Payments totaling \$21,001.56 – General Fund

Date	Num	Name	Memo	Amount
<b>May 2020 Bill-Pay</b>				
05/10/2020	10003916-01	City of Fountain Utilities	8107 Parkglen Dr	2,772.81
05/10/2020	10004002-01	City of Fountain Utilities	8115 Parkglen Dr	370.11
05/10/2020	01120000-01	City of Fountain Utilities	8201 Ftn Mesa Rd	51.23
05/10/2020	10001292-01	City of Fountain Utilities	8098 Hurley	51.23
05/10/2020	10001293-01	City of Fountain Utilities	7205 Village Meadows Dr	51.23
05/10/2020	10001482-01	City of Fountain Utilities	7405 Village Meadows Dr	51.23
05/10/2020	10002216-01	City of Fountain Utilities	Glenburn/Park B2	51.23
05/10/2020	10002217-01	City of Fountain Utilities	Brook Valley/B1	51.23
05/18/2020	April	David Hamilton	meeting stipend	92.35
05/18/2020	April	Gerry Martinez	meeting stipend	92.35
05/18/2020	April	Greg Hanus	meeting stipend	92.35
05/18/2020	April	Patrick Skinner	meeting stipend	92.35
05/18/2020	efts	IRS	941 payment	61.20
05/18/2020	20-176	Balanced Management Services, Inc.	May	5,133.16
05/18/2020	85	Green Legacies	Steve Smith	1,500.00
05/18/2020	CCMD-0420	Land Management, LLC	CCMD	5,000.00
05/18/2020	CCRP-0420	Land Management, LLC	CCRP-base, irrigation repair	4,757.50
05/18/2020	32558	Susemihl, McDermott & Downie, P.C.	April	730.00
				<b>21,001.56</b>

- Financial Reports

*A motion to approve the May Consent Calendar was made by Pat Skinner, seconded by Kim Hittle and approved unanimously.*

**Legal Report – Pete Susemihl**

Oaths of Office have been signed and filed.

**Manager Report – Project Discussion (see packet)**

- **Financials**
  - 5/21 MRMD funds should arrive in our account today by wire transfer.
- **Public Outreach & Events (subject to change)**
  - May 24<sup>th</sup> Guided Bird Hike
  - May 31<sup>st</sup> Guided Bird Hike

- June 14            Guided Bird Hike
- David Rudin is leading the guided bird hikes, which are limited to ten folks total, and easy events in regards to social distancing.
- Elise will meet with Aiken Audubon representatives regarding bird-watching at the park this month.
  
- **Pavilion Roof**
  - McWilliams Roofing has completed the re-roofing of the restroom/pavilion building. Have not received their invoice yet.
  
- **CCMD Relationship with Fountain Police and Fire**
  - Apr 24<sup>th</sup>            Emailed Chief Heberer after David Hamilton called the PD and was told they didn't have jurisdiction over the park.
  - Apr 27<sup>th</sup>            Chief Heberer answered my email and assigned LT Matt Racine as a point of contact. They would like to have input as to lighting and signage. Waiting for LT Racine to contact me.
  - Apr 29<sup>th</sup>            LT Racine called and we spoke about park safety and jurisdiction. The PD's stance is that laws can be enforced within park boundaries, but park rules cannot be enforced. He will work on a way around the issue of dirt bikes and ATVs riding in the park, which is against park rules and should be able to be considered trespassing. I followed up the phone call with an email reiterating the points made and the help that we need.
  - May 8<sup>th</sup>             David reported dirt bikes at the park. I called Fountain PD and emailed Lt Racine. He has not responded. I asked him for help with sign design to discourage illegal uses and improve the ability of the PD to respond. I notified Fountain PD that I am willing to press charges for trespassing.
  - May 21<sup>st</sup>            David reported shots fired at the park again last night. I have not heard back from Lt Racine. Left him a voicemail this morning.
  
- **Parking Lot Lighting**
  - Plant Engineering: Estimate of \$10,100
  - ME Engineers: Estimate of 10,800. Does not include pump house electrical work. Received weeks after the Plant Engineering estimate.

*A motion to select Plant Engineering for parking lot lighting engineering services was made by Pat Skinner, seconded by Gerry Martinez and passed unanimously.*

- **Senior Housing east of Safeway property.** A 60-unit senior living development is proposed. Steve Smith's concerns were addressed by the developer of this project.
  
- **Applegate: Hydrologic Modeling & Drainage Plan Update**
  - Task 1: Hydrologic Modeling
    - Steve has received a base model from Kiowa Engineering and is working on the conversion from HEC-HMS (new type of modeling required).
  - Task 2: Drainage and Erosion Control Plans
  - Task 3: Inflow Design Flood & Spillway Check

This work will proceed, although I'm still not sure that CCMD is the party that should be preparing a new Master Development Drainage Plan. We need it, but

we're not the developer of the surrounding area, so don't know anything about development plans that may be in the works.

- **Mesa Ridge Negotiations**
- **“CCMD agrees that the CCMD/MRMD IGA (Attachment D) shall not be amended prior to Completion of the Reservoir without prior written consent of the City.”**
  - Updated MRMD about conversations with Fountain.
  - Met with Carrie Bartow about specifics of the financing.
  - Contacted a rep from DA Davidson about other financing possibilities but met with a dead-end there.
  - MRMD being the loan holder may be key to the project proceeding.
- **Fountain Mesa Blvd Conservation Project**
  - 3/27: emailed Levi and Kristy Martinez about approvals. Sent bid docs.
  - 3/27: emailed Katie Helm re: utility rebates
  - John MacKay is now revising the bid set of construction documents, taking BLM comments into consideration. (no trees will be allowed in the pocket park)
  - After new design docs are received, will be able to move forward with BLM permit, City of Fountain Maintenance Agreement and rebate request and EPC Urban Park Grant application.
  - City of Fountain requires a Maintenance Agreement. Maintenance Agreement is ready to go as soon as design is complete, as design is an appendix.
  - Have begun writing the EPC Urban Park Grant application. Spoke with their rep who thought it sounded like a good project.
- **Lease of Ground Space for Telecommunications Tower**
  - No new news.

**Old Business**

None

**New business**

None

The meeting was adjourned at 12:59 pm.

Respectfully submitted by



Elise Bergsten, District Manager