

**CROSS CREEK METROPOLITAN DISTRICT
MINUTES
BOARD MEETING**

Thursday, April 16, 2020 12:00pm

A meeting of the Board of Directors of the Cross Creek Metropolitan District was held April 16th, 2020. Board members met virtually using Zoom.us: Meeting ID: 719-963-1809.

Board members present: Pat Skinner, Gerry Martinez, Greg Hanus, David Hamilton

Excused: Kim Hittle

Also present: Elise Bergsten

The meeting was convened at 12:15 pm.

Consent Calendar (see packet)

- February and March 2020 meeting minutes
- Bill Payments totaling \$35,061.00 – General Fund

Date	Num	Name	Memo	Amount
April Bill-Pay				
04/10/2020	10003916-01	City of Fountain Utilities	8107 Parkglen Dr	432.14
04/10/2020	10004002-01	City of Fountain Utilities	8115 Parkglen Dr	419.55
04/10/2020	01120000-01	City of Fountain Utilities	8201 Ftn Mesa Rd	49.92
04/10/2020	10001292-01	City of Fountain Utilities	8098 Hurley	49.92
04/10/2020	10001293-01	City of Fountain Utilities	7205 Village Meadows Dr	49.92
04/10/2020	10001482-01	City of Fountain Utilities	7405 Village Meadows Dr	49.92
04/10/2020	10002216-01	City of Fountain Utilities	Glenburn/Park B2	49.92
04/10/2020	10002217-01	City of Fountain Utilities	Brook Valley/B1	49.92
04/14/2020	3485	Balanced Management Services, Inc.	April	5,133.16
04/14/2020	3486	Higher Ground Designs, Inc.	5336	3,525.00
04/14/2020	3487	Land Management, LLC	CCMD	5,070.00
04/14/2020		Land Management, LLC	CCRP-base, paint curbs, soccer g	5,475.12
04/14/2020		Land Management, LLC	CCRP-playground mulch & sand	3,663.35
04/14/2020		Land Management, LLC	CCRP-detention pond	6,975.00
04/14/2020		Land Management, LLC	CCMD-detention pond	2,215.00
04/14/2020	3488	Susemihl, McDermott & Downie, P.C.	March	1,853.16
				35,061.00

- Financial Reports

A motion to approve the April Consent Calendar was made by Greg Hanus, seconded by David Hamilton and approved unanimously.

Legal Report – none

Manager Report – Project Discussion (see packet)

- **Operations**
 - Projects are being impacted in the short term by the Stay At Home order. Bookkeeping, administrative tasks, negotiations with MRMD, planning and preparation to launch projects will proceed normally and as planned.
 - 2019 files have been digitized in anticipation of the 2019 Audit being done remotely.
- **Financials**
 - Paid March invoices on 3/17/2020
 - Paid April invoices on 4/14/20

- **Public Outreach & Events (subject to change)**
 - April and May birding events have been cancelled.
 - June 14 Guided Bird Hike may still happen
 - When we are allowed, David will schedule additional guided bird hikes, as well as two kid's science outing as possible in the summertime.

- **Senior Housing east of Safeway property.** A 60-unit senior living development is proposed. We have draft site development plan that includes drainage to our property. Steve Smith has reviewed plans and we have submitted questions to Fountain. There are some concerns. The Final Plat has now been submitted to Fountain. Steve is reviewing this as well. May 5 is the deadline to comment.

- **Applegate Cost Estimate: Hydrologic Modeling & Drainage Plan Update**
 - Task 1: Hydrologic Modeling
 - Steve has received a base model from Kiowa Engineering and has begun the conversion from HEC-HMS (new type of modeling required).
 - Task 2: Drainage and Erosion Control Plans
 - Task 3: Inflow Design Flood & Spillway Check
 - Signed and emailed Scope of Work and Authorization to Steve Smith

- **Mesa Ridge Negotiations**
 - Received an initial offer from MRMD that didn't make sense. They have since claimed that their letter was just a conversation starter.
 - Pete and Elise began to draw up points that need to be considered in negotiation.
 - Elise discovered that the 2015 3-party IGA included the following:
 - **“CCMD agrees that the CCMD/MRMD IGA (Attachment D) shall not be amended prior to Completion of the Reservoir without prior written consent of the City.”**
 - Elise met with Scott Trainor last week by phone. Fountain is amenable to being a party to negotiations. They'd like to see the project move forward.
 - Elise met with Carrie Bartow by phone last week. We will work on the numbers together so MRMD has an understanding of the agreements and actual numbers.
 - Elise met with Troy Johnson, Fountain's attorney, in order to get him up to speed.

- **Fountain Mesa Blvd Conservation Project**
 - 3/27: emailed Levi and Kristy Martinez about approvals. Sent bid docs.
 - 3/27: emailed Katie Helm re: utility rebates
 - 3/27: emailed Ross Williams with EPC Parks re urban park grant
 - John MacKay has finished a bid set of construction documents.
 - Levi has reviewed the plans and forwarded them to the BLM. He will get back to us with the process to apply for approval by BLM.
 - City of Fountain requires a Maintenance Agreement. Elise is adapting their form and will have Pete review it before sending back to Fountain.
 - Have begun writing the EPC Urban Park Grant application. Spoke with their rep who thought it sounded like a good project.

- **Pavilion Roof**
 - 3/27: McWilliams Roofing called back. They are ordering materials and hope to be roofing our job in one week to one month.

- **Lease of Ground Space for Telecommunications Tower**
 - Evan Brooks from SSC has emailed back with a more detailed proposed location, at the edge of the detention pond behind the retail strip west of the detention pond. Map and photos attached. They would take on the task of getting approval from Fountain.
 - The term sheet is for a five-year lease that can be renewed an additional 9 times (50 years total). \$1,100 per month, plus CPI adjustments.

- **Parking Lot Lighting**
 - This project was delayed by lack of response from our original vendor, but I have now emailed two new electrical engineers as to their interest and availability to design the parking lot lighting according to Regional Building Department standards.
 - Have received the first Scope of Work and an estimate of \$10,100.

- **2019 Audit**
 - Haynie and Company will perform the annual audit remotely. I have submitted the documents that they will need.

Old Business

None

New business

None

The meeting was adjourned at 12:53 pm.

Respectfully submitted by



Elise Bergsten, District Manager